

this could be the start

of something big



2016 Annual Report



Big Brothers Big Sisters
of Clarington



Big Brothers Big Sisters
of Clarington

Annual Report

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Our Mission

Big Brothers Big Sisters of Clarington is committed to providing the highest quality volunteer based mentoring programs to the children of Clarington.

Our Vision

Every child in Clarington who needs a mentor, has a mentor.



A Message from the Executive Director and Interim Chair

It is not in numbers but in unity that our great strength lies.

Thomas Paine

It is with great pleasure that we present the 2016 Annual Report of Big Brothers Big Sisters of Clarington.

2016 marked another year of success for Big Brothers Big Sisters of Clarington. The past several years have certainly been a journey marked by many obstacles which were overcome by sheer determination, commitment, and passion for the mentoring movement. I would like to thank all of those who have joined us on this journey. So many people have played an important role in our success, which has positioned us for a period of growth as we attempt to meet the increasing needs of our rapidly expanding community.

The success of the past few years has truly been a team effort consisting of dedicated staff who gives beyond the scope of any job description, to the volunteers who step up and help make mentoring a reality to the passionate volunteers sitting at the board room table setting our direction for the future. Each and every one of you has played an invaluable role in bringing us to this moment where we can look to the future with hope, optimism, and a sense of strength.

On behalf of the entire organization we would like to pass along a special thank you to our outgoing board chair, Nancy Harris, who gave endless hours throughout her many years as a BIG Sister and as a dedicated member of our Board of Directors. Nancy had a significant impact on the agency and we can't thank her enough for sharing her time, energy, and her heart. Nancy, we wish you all the best for whatever lies ahead as you enjoy your retirement.

In closing we would also like to take this opportunity to welcome all of our newest board members who are just starting their journey as valued members of the Big Brothers Big Sisters team. Elisabeth Colley, Paul Halliday and Gayle Willoughby; we are grateful for your willingness to share your time, talent and expertise, and we look forward to working with all of you as together we START SOMETHING BIG for the children and families of our community.

Darlene Brown – Executive Director

Brenda Calhoun – Interim Chair

Start Something

BIG today



Program Highlights & Achievements

Traditional Program & Couples Match

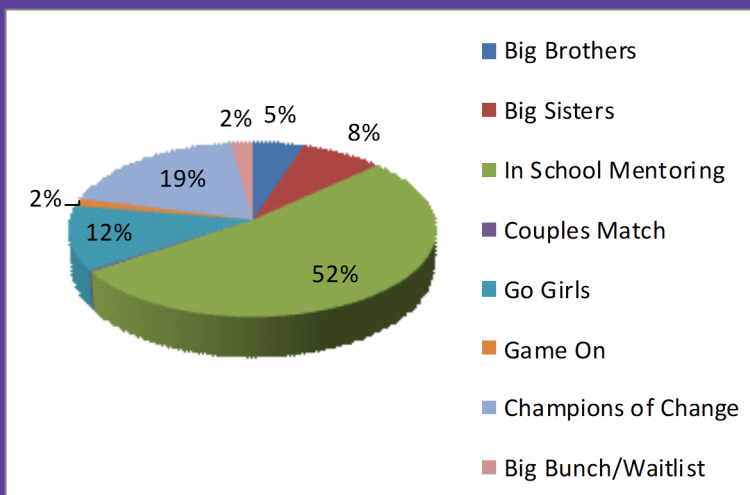
Our Bigs are doing BIG things with their Littles when they get together every week. Children who spend time with a mentor gain confidence, acquire new skills and competencies and learn the importance of showing care for others. Mentors experience a sense of discovery and enjoyment as they experience the world through a child's eyes. **In 2016, we had 59 wonderful adult volunteers making a BIG difference to 52 children in the community.**

In-School Mentoring Program

An hour a week is all it takes to make a huge difference in a child's life, and over the last year we have had **64 adult, high school and college student in-school mentors spending quality time with 208 school aged children.**

Our in-school mentors get the chance to feel like a kid again as they meet with their mentee to play games or sports, bake something, or use the computer. It is time well spent building a child's confidence, sharing a laugh and learning something new.

Children being served by program:



"Mentoring someone is not creating them in your own image, but giving them the opportunity to create themselves."

~Steven Spielberg

Go Girls! and Game On!

Go Girls! Healthy Bodies, Healthy Minds and Game On! Eat Smart Play Smart Live Smart are group based mentoring programs run by volunteer mentors.

Through non-traditional physical activity, Go Girls! is designed to provide girls aged 12-14 with the information and support they need to make informed choices about healthy, active living.

Through non-traditional physical activity and healthy eating support, boys aged 12-14 who participate in Game On! learn to make informed choices about a range of healthy lifestyle practices.

In 2016, Go Girls! was run by 7 mentors serving 64 girls. Game On! was run by 3 adult mentors serving 42 boys. Thank you to Canadian Tire Jumpstart Foundation for making these programs possible!

Champions of Change Summer Camp 2016

Last summer 118 different children from across the community joined our Littles for some fun in the sun at our Champions of Change summer program, filling 225 camp spaces. This 7 week program provided our campers, aged 6-8 and 9-13, with a variety of exciting activities, games and outings all based around a weekly theme. From exploring the olden days at Lange's Pioneer Village to completing the ropes courses at Camp Kawartha, our campers were challenged physically, socially and cognitively as good character development and leadership skills were encouraged daily. Through weekly guest speakers, a variety of artistic workshops and many fun activities, our campers learned the importance of giving back to others in their neighbourhoods and communities.

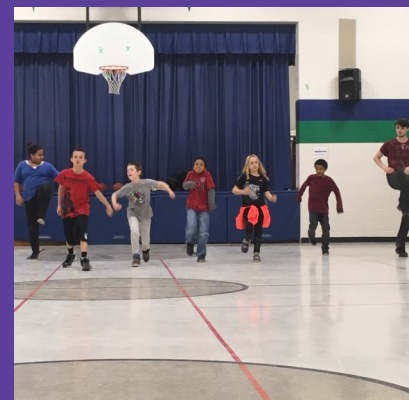
Thank you to the HRDC Summer Job Program and the Rotary Club of Bowmanville for supporting this very successful summer experience.



After School Program

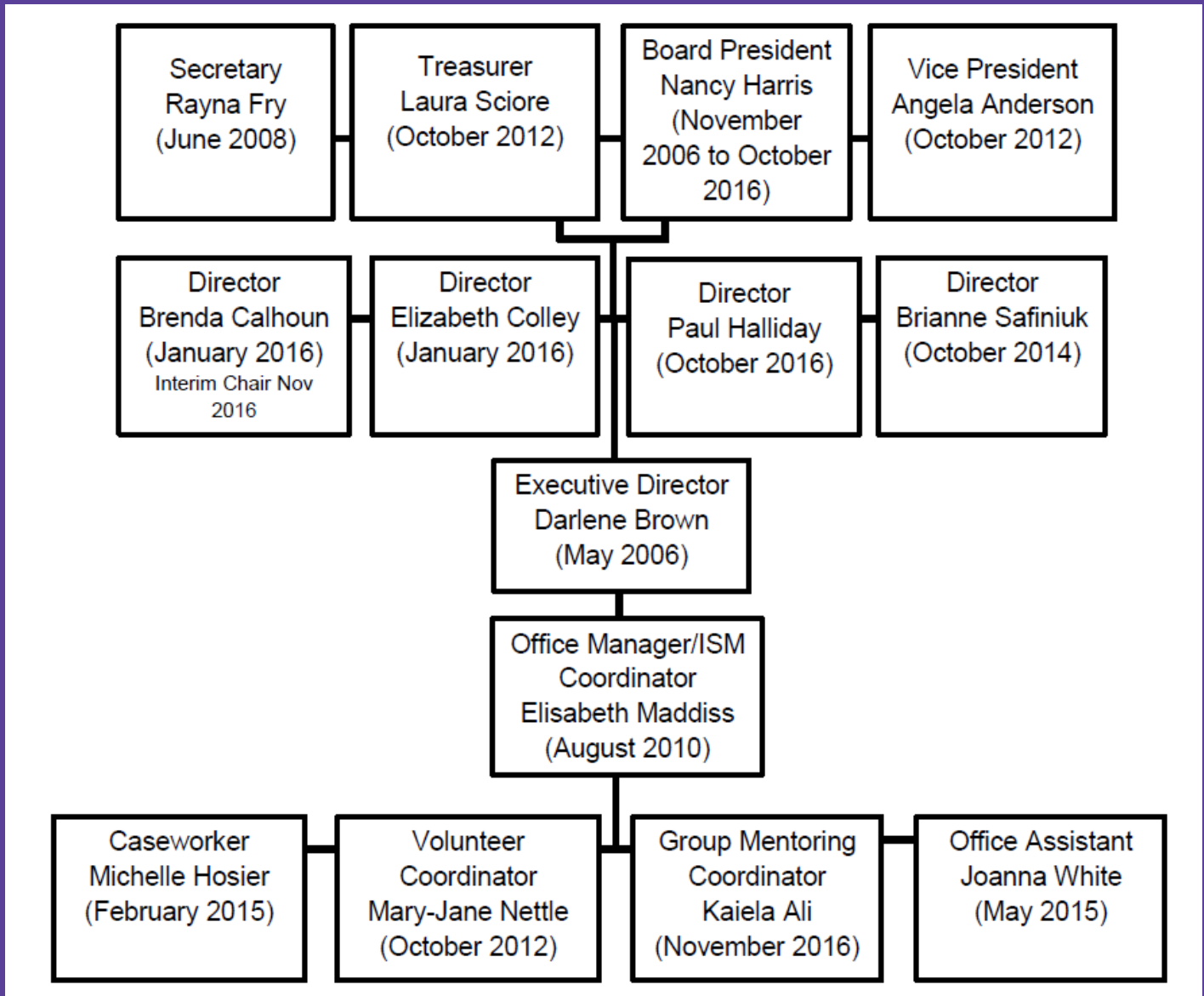
In 2016 our agency was fortunate to receive funding to hire a coordinator to implement an after school program in our community. This program will run in both schools as well as community hubs so more children are able to directly access programming close to home.

Thank you to Canadian Tire Jumpstart, Big Brothers Big Sisters of Ontario Endowment Fund, Boston Pizza Foundation Future Prospects, and the Canada Post Community Foundation for your generous support of our newest program.



Big Brothers Big Sisters of Clarington

2016 Organizational Chart



“If you want to go fast, go alone; if you want to go far, go with others.”

~African Proverb

Thank You for Your Support

Big Brothers Big Sisters of Clarington makes a difference in our community by providing children in need with one-to-one and group mentoring services that are proven to help kids stay in school, avoid risky behaviour such as bullying, and grow up to be more civic-minded adults. Thank you to the following individuals, businesses, foundations, and clubs for their generous contributions of \$500 or more during the 2016 fiscal year to support our children's mentoring programs.

Aecon / SNC Lavolin	Deer Creek Golf Club	OPG Employees & Pensioners Charity Trust
Algoma Orchards	Greeley	RBC Foundation
Baagwating Community Association	Hooper's Jewellers Ltd.	Regional Municipality of Durham
Borutski, Mark	HRDC Summer Job Program	Rotary Club of Bowmanville
Boston Pizza Bowmanville	Jill McClurg	Sciore & Associates - Co-operators
Boston Pizza Foundation	Justin Barry Optical	St. Mary's Cement Bowmanville
Bowmanville Lions Club	Linvest Homes (Gracefield)	Strike, Furlong & Ford - Barristers
Break-Away Technologies Inc.	Love Your Party by Michelle	Susan St. John
Calhoun Family	Masood Vatandoust - Keller	Syvan Developments
Canada Post Foundation	William Real Estate	Tetra Kitchen and Vine
Canadian Tire Jumpstart Charities	Meridian Credit Union	Unifor Local 222
Chanterelle Bistro	Movie Experts	United Way of Durham Region
CIMA - Bowmanville	Municipality of Clarington	Valiant Property
Clarington Contracting Services	Northcutt Elliot Funeral Home	Vander Duim Mortgage Centre
Clarington Eagles	Ontario Ministry of Education	Veridian
Clarington Toyota	Ontario Power Generation	Via Rail
Covanta		West Jet
Discovery Church		

Contributions of time and money mean so much to Big Brothers Big Sisters of Clarington, and we would also like to thank every volunteer, individual and business who started something BIG by giving to our agency.



>> As Canada's leading child and youth mentoring charity, Big Brothers Big Sisters facilitates **life-changing relationships** that **inspire and empower** children and youth to **reach their potential**, both as individuals and citizens. <<

"The greatest good you can do for another is not just to share your riches but reveal him to his own."

Event Report



Big Brothers Big Sisters of Clarington hosted its signature events again in 2015, and we once again hosted our newest addition, the Harvest Tea Party, to help us reach our goal of raising funds for the many children's mentoring programs offered by our agency. Thank you to everyone who participated, attended, sponsored or volunteered during these fantastic events.

Bowl for Kids' Sake: Between February and May, community organizations and local schools joined us for Bowl for Kids' Sake, our largest annual fundraiser. We would like to thank OPG for once again being our event sponsor, as well as everyone else who collected pledges and came out to bowl with us. In 2016 BFKS raised almost \$27,000 in support of our children's mentoring programs

BIG 3-on-3 Road Hockey Tournament: In May we closed down part of Clarington Blvd. for our newest event which brought together 28 local teams for a fun-filled day of ball hockey! The tournament raised almost \$8000 and we hope to continue to grow our expanding divisions.

Spring Food & Wine Festival: The Spring Food & Wine Festival was once again held at Newcastle Town Hall, where guests had the opportunity to sample local cuisine and wines. The 16th annual festival raised almost \$9000 for the children of Clarington.

Golf for Kids' Sake: Once again hosted by the Aecon / SNC Lavalin Joint Venture (Darlington Refurbishment Project), this event was a great success as golfers gathered at Deer Creek to enjoy a gorgeous day on the Greens

Black & White Gala: Guests of this year's gala were help us able to soar to new heights by attending an evening filled with delicious food and drinks, great music and an exciting silent and live auction. The evening was a tremendous success, raising \$30,000 for our agency.

>>Unlocking a child's true potential creates
a future where anything is possible <<

Annual General Meeting Big Brothers Big Sisters of Clarington

2015 Treasurer's Report

People will forget what you said. They will forget what you did. But they will never forget how you made them feel. – Maya Angelou

2015 will be henceforth be known as the year the debt was conquered!

A disciplined, difficult and diligent team effort over the past few years culminated at the end of 2015 with a debt free agency. This was a tremendous accomplishment. We set our goal and slayed the dragon! Congratulations! Thank you to all our staff and to all our volunteers and board members. Everyone's commitment has been extraordinary. A very special thank you to Darlene Brown, our Executive Director, who puts her heart and soul into our agency and is very well respected in our community. Our new goal is to remain debt free, to continue to increase our total annual income, to create a reserve, to maintain reasonable operating expenses and to develop our resources going forward.

The momentum coming in to 2015 from our financial results in 2014 was very positive and 2015 continued to produce very encouraging results. We see our fundraising sources shifting as we continue to manage and maintain our operating expenses. This report will provide a more detailed summary of our financial results in an effort to summarize the changing income sources and what will likely sustain us going forward.

Summary of fundraising events vs Budget 2015 – also see attached condensed 2015 Actual vs Budget Report for reference.

There were ten fundraising events in 2015 not included in our budgeted income. Combined these ten events raised an additional 15% of gross income not anticipated in the budget. The most significant of these was the Mayor's Golf Classic, an annual Clarington event that raises funds for a different local charity each year. We are very grateful to have been the charity chosen in 2015. This event alone raised 13% of our total annual income.

The other major third party event was the second annual AECON golf tournament that now replaces our annual Golf for Kids event. In 2015 the funds raised in this event increased slightly over 2014 but results were slightly below budget. As per AECON, we will continue to budget for strong fundraising results from this golf tournament as their event continues to grow.

One long standing fundraiser that is slowly losing momentum is the annual BOWL FOR KIDS SAKE (BFKS) event that begins in February each year. Looking back as far as 2007, BFKS was raising well over \$45,000 each year. From 2007 to 2015 the results have dropped 42%. It hasn't been a steady drop, with some fluctuations up and down, however it does appear this event may have reached its peak. A few factors may be contributing to this including the lack of an adequate bowling facility in Clarington, the increased focus on technology that takes away from the physical aspects of the event and a possible lack of interest in bowling as a fundraising activity overall.

Having said that, our other major fundraisers including Spring Food & Wine and Gala are showing improved results every year. Food & Wine revenue is up 23% from 2013 and Gala fundraising results are up 37% over the same period. Our annual Summer Camp revenue has increased 59% since 2013. Hockey revenue has increased marginally as well. Expenses for these events have been relatively constant with the exception of Summer Camp. Expenses for Summer Camp increase approximately 42% from 2013 to 2014, the greatest increase between 2013 and 2014 with only a 10% increase in expenses from 2014 to 2015.

We anticipate United Way funding will likely be on the decline over the next few years as their annual fall fundraising drive shows signs of weakening and as we watch events unfold with the amalgamation of the other Durham Region Big Brothers Big Sisters agencies.

Approximately 5% of our annual expenses can be attributed to the house. I would be remiss if I did not mention the significant gift we received in 2015 by being chosen the recipient of the annual Keller Williams Reality RED DAY fundraiser event. This amazing day provided much needed upgrading, maintenance, renovation and decluttering of the house. The total time, effort and cost would not have been possible without the generous energy and fundraising efforts of the Keller William's team. We are extremely grateful.

Overall our total annual income was approximately 12.5% greater than budget. Expenses were only 1% over budget. However, caution must be given to the fact that without the gift of the Mayor's Golf Classic fundraiser our total income would have been slightly in the red vs a very small budgeted profit margin.

Since 2013 more efficient cash management and banking systems have been put in place as well as improved donating systems, such as an interact machine at every event to provide a simpler way to donate. Our brand awareness through social media is improving our community awareness as well as awareness by local government as evidenced when we were selected as this year's charity for the Mayor's Golf Classic.

Heading in to 2016 we will continue to find new and creative fundraising opportunities with a continued emphasis on third party events. Experience tells us these third party events result in a significant increase in total income with no additional operating expenses to the agency. A win/win for everyone.

The past few very lean years have required static salaries with little or no training and/or continuing education opportunities for staff. There will be salary adjustments in 2016 along with a renewed focus on staff development as we enter a debt free year. I like the sound of that!

Laura Sciore

Treasurer – Big Brothers Big Sisters of Clarington

“If you light a lamp for someone you will also brighten your own path.” ~Buddhist Proverb

INDEPENDENT AUDITOR'S REPORT

To The Directors of
Big Brothers Big Sisters of Clarington:

I have audited the accompanying financial statements of Big Brothers Big Sisters of Clarington, which comprise the statement of financial position as at December 31, 2016 and the statements of operations, changes in net assets, and of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conduct my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including assessment of risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.


Basis for Qualified Opinion

In common with many charitable organizations, the organization derives revenue from donations and fundraising, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, I was unable to verify revenues from donations and fundraising beyond ascertaining that the net receipts, as recorded in the accounting records, were deposited in the organization's bank account.

Qualified Opinion

In my opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, these financial statements present fairly, in all material respects, the financial position of Big Brothers Big Sisters of Clarington as at December 31, 2016 and of its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

June 1, 2017
Oshawa, Ontario


Chartered Professional Accountant - Chartered Accountant
Licensed Public Accountant

Kevin W. Melnichuk, *Chartered Professional Accountant*

BIG BROTHERS BIG SISTERS OF CLARINGTON**STATEMENT OF OPERATIONS****FOR THE YEAR ENDED DECEMBER 31, 2016**

	<u>2016</u>	<u>2015</u>
REVENUE		
Donations	\$ 32,927	\$ 25,864
Grants (Note 5)	46,744	36,694
Fundraising (Note 6)	179,287	171,750
United Way	28,625	38,000
Nevada and Raffle	1,068	640
Program registrations and other	27,008	31,842
Rental income	3,510	-
	<u>319,169</u>	<u>304,790</u>
EXPENSES		
Amortization	3,532	3,721
Building occupancy	9,446	13,367
Fundraising costs (Note 6)	45,527	20,890
Insurance	5,586	5,403
Interest and bank charges	4,127	5,106
National dues	5,474	5,330
Nevada and Raffle	87	-
Office and general	7,463	8,198
Professional fees	6,786	5,737
Program costs	10,487	11,238
Telephone	931	1,169
Travel	2,132	1,933
Wages and benefits	216,023	194,673
	<u>317,601</u>	<u>276,765</u>
SURPLUS OF REVENUES OVER EXPENSES	<u>\$ 1,568</u>	<u>\$ 28,025</u>

The accompanying notes are an integral
part of the financial statements

Kevin W. Melnichuk, Chartered Professional Accountant

BIG BROTHERS BIG SISTERS OF CLARINGTON**STATEMENT OF CHANGES IN NET ASSETS****FOR THE YEAR ENDED DECEMBER 31, 2016**

	<u>2016</u>	<u>2015</u>
<u>UNRESTRICTED NET ASSETS</u>		
Balance, beginning of year	\$ 530	\$ (35,240)
Surplus of Revenue over Expenses	1,568	28,025
Externally Restricted - Nevada and Raffle	(981)	4,024
Amortization of capital assets	<u>3,532</u>	<u>3,721</u>
BALANCE, END OF YEAR	<u>\$ 4,649</u>	<u>\$ 530</u>
<u>EXTERNALLY RESTRICTED - NEVADA AND RAFFLE</u>		
Balance, beginning of year	\$ 1,300	\$ 5,324
Revenue - Nevada	1,068	640
Revenue - Raffle	-	-
Direct expenses	(87)	-
Expenditures for programs	<u>-</u>	<u>(4,664)</u>
BALANCE, END OF YEAR	<u>\$ 2,281</u>	<u>\$ 1,300</u>
<u>NET ASSETS INVESTED IN CAPITAL ASSETS</u>		
Balance, beginning of year	\$ 190,819	\$ 194,540
Amortization of capital assets	<u>(3,532)</u>	<u>(3,721)</u>
BALANCE, END OF YEAR	<u>\$ 187,287</u>	<u>\$ 190,819</u>

The accompanying notes are an integral
part of the financial statements

Kevin W. Melnichuk, Chartered Professional Accountant

BIG BROTHERS BIG SISTERS OF CLARINGTON**STATEMENT OF FINANCIAL POSITION****AS AT DECEMBER 31, 2016**

	<u>2016</u>	<u>2015</u>
<u>ASSETS</u>		
Current		
Cash (Note 3)	\$ 17,377	\$ 13,814
Accounts receivable	5,970	3,679
Prepaid expenses	<u>2,111</u>	<u>-</u>
	<u>25,458</u>	<u>17,493</u>
Capital Assets (Note 4)	<u>187,287</u>	<u>190,819</u>
	<u>\$ 212,745</u>	<u>\$ 208,312</u>
<u>LIABILITIES</u>		
Current		
Accounts payable and accrued liabilities	\$ 5,484	\$ 15,663
Deferred revenue (Note 7)	<u>13,044</u>	<u>-</u>
	<u>18,528</u>	<u>15,663</u>
<u>NET ASSETS</u>		
Net assets invested in capital assets	187,287	190,819
Externally restricted - Nevada and Raffle	2,281	1,300
Unrestricted net assets	<u>4,649</u>	<u>530</u>
	<u>194,217</u>	<u>192,649</u>
	<u>\$ 212,745</u>	<u>\$ 208,312</u>

Approved on behalf of the Board:

(Director)_____
(Director)The accompanying notes are an integral
part of the financial statements**Kevin W. Melnichuk, Chartered Professional Accountant**

BIG BROTHERS BIG SISTERS OF CLARINGTON**STATEMENT OF CASH FLOWS****AS AT DECEMBER 31, 2016**

	<u>2016</u>	<u>2015</u>
SOURCE (APPLICATION) OF CASH		
From Operating Activities		
Surplus (Deficiency) of revenues over expenses	\$ 1,568	\$ 28,025
Plus expenses not involving an outlay of funds:		
Amortization	<u>3,532</u>	<u>3,721</u>
	<u>5,100</u>	<u>31,746</u>
Changes in non-cash items:		
Accounts receivable	(2,291)	211
Prepaid expenses	(2,111)	-
Accounts payable and accrued liabilities	(10,179)	6,969
Deferred revenue	<u>13,044</u>	<u>(835)</u>
	<u>(1,537)</u>	<u>6,345</u>
Increase (Decrease) in cash	3,563	38,091
Cash, beginning of year	<u>13,814</u>	<u>(24,277)</u>
Cash, end of year	\$ <u>17,377</u>	\$ <u>13,814</u>
CASH DETERMINATION		
Cash	\$ <u>17,377</u>	\$ <u>13,814</u>

The accompanying notes are an integral
part of the financial statements

Kevin W. Melnichuk, Chartered Professional Accountant

Thank You

The Board of Directors for Big Brothers Big Sisters of Clarington wishes to extend a very warm thank you to our volunteers, our staff, and our sponsors, donors, and supporters.

Because of you, the kids we serve in this community enjoy and benefit from various programs of fun, friendship, adventure and challenge, and they are given opportunities to acquire and develop new skills, raise their self-esteem, and build self-confidence. This in turn helps to prepare them to play a significant role in our local and global communities.

You have assisted in reaching out to touch lives as you lead our children towards a bright and bold future.

Thank you for **starting something BIG** in our community. Your contributions truly mean the world to our kids!

